

Making a Works Cited Page

Works Cited

"Global Warming Myths and Facts." *Environmental Defense Fund*. 18 Jan. 2007. Environmental Defense Organization. Web. 4 May 2010 <<http://www.edf.org/page.cfm?tagID=1011>>.

"Patterns In Mars Crater Floors Give Picture of Drying Lakes." *Space Daily* 20 Sept. 2009. *General OneFile*. Web. 4 May 2010. <[http://find.galegroup.com/gtx/retrieve.do?contentSet=IAC-Documents&resultListType=RESULT_LIST&qrySerId=Locale\(en%2C%2C\)%3AFQE%3D\(KE%2CNone%2C61\)%22patterns+in+Mars+Crater+Floors+Give+Picture+of+Drying+Lakes%22%24&sgHitCountType=None&inPS=true&sort=DateDescend&searchType=BasicSearchForm&tabID=T003&prodId=ITOF&searchId=R1¤tPosition=1&userGroupName=klmb_kanstlib&docId=A208091864&docType=IAC](http://find.galegroup.com/gtx/retrieve.do?contentSet=IAC-Documents&resultListType=RESULT_LIST&qrySerId=Locale(en%2C%2C)%3AFQE%3D(KE%2CNone%2C61)%22patterns+in+Mars+Crater+Floors+Give+Picture+of+Drying+Lakes%22%24&sgHitCountType=None&inPS=true&sort=DateDescend&searchType=BasicSearchForm&tabID=T003&prodId=ITOF&searchId=R1¤tPosition=1&userGroupName=klmb_kanstlib&docId=A208091864&docType=IAC)>.

Works Cited Instructions:

1. All source citations must be in alphabetical order by the first letter of each title.
2. Put your cursor one return past your last line of text
3. Select Insert **→** Break **→** Section Break (Next Page)
4. At the very top of the page that appears, set your font for **CENTERED**
5. Type **Works Cited** then hit enter
6. Change your alignment back to left-aligned
7. Click on **FORMAT** in menu bar and then choose *paragraph*. When paragraph menu opens, see section called *Indentation*. You need to drop the arrow below *Special* and choose *Hanging*.
8. Start typing information for your first source. **RETURN ONE TIME ONLY AFTER ENTRY** (Note: your document is already set for double spacing)
9. Start your second source at the left margin and repeat the process until all sources are entered into your Works Cited page in alphabetical order.

*****NOTE** - URLs can be broken across lines after a slash.