**Guidelines for Job Shadowing Mentors**

**Benefits of Mentoring an EJSHS Student:**

As a mentor you can develop leadership, communication and mentoring skills that will help you in your own career. By helping student learn about your career, you can give individuals an inside look at the avenue to and benefits of your career.

**Expectations for Mentors:**

* Communicate with the student about the daily schedule, including lunch.
* Plan a time to sit down with the student and answer the questions the student is required to complete, and bring back to school.
* Apprise the student of any safety procedures.
* Hold the student to your job standards regarding dress, staying off of their phones, and courtesy.
* Take a selfie with the student.
* Complete the evaluation form the student gives you, that provides feedback to the school.

Thank you for agreeing to host a student. It is a valuable, and often life changing experience for the students. If you have any questions feel free to contact Anna Thornton, [athornton@eurekausd389.net](mailto:athornton@eurekausd389.net) or Kim Ring [kring@eurekausd389.net](mailto:kring@eurekausd389.net) . You can also call EJSHS and request to speak to either of us, 620-583-7428.